



AGENDA
Committee on Public Services
Friday, February 20, 2015 @ 3:30 p.m.
City Council Conference Room, 10th Floor

Councilmember Kathie Dunbar, Chair
Councilmember Jody Washington, Vice Chair
Councilmember, Member

1. Call to Order

2. Minutes

- January 23, 2015

3. Public Comment on Agenda Items

4. Discussion/Action:

- A.) RESOLUTION – Public Improvement IV; 2015 Sidewalk Gap Closure Project;
PS#0115

5. Adjourn



MINUTES
Committee on Public Service
Friday, January 23, 2015 @ 3:30 p.m.
Tenth Floor Conference Room – Lansing City Hall

CALL TO ORDER

The meeting called to order at 3:35 p.m.

ROLL CALL

Councilmember Kathie Dunbar, Chair
Councilmember Derrick Quinney, Vice Chair
Councilmember Jody Washington, Member-excused

OTHERS PRESENT

Sherrie Boak, Council Staff
Dean Johnson, Public Service
James McClurken, Resident
Brian Thomas Jackson, City Attorney Representative
Andy Kilpatrick, Public Service
Ryan Martini, MSU Student

MINUTES

MOTION BY COUNCILMEMBER QUINNEY TO APPROVE THE MINUTES FROM DECEMBER 22, 2014 AS PRESENTED. MOTION CARRIED 2-0.

Brian Jackson introduced himself as the City Attorney Representative.

RESOLUTION- Appointment of James McClurken; 4th Ward Member of the Park Board; Term to Expire June 30, 2016.

Mr. McClurken introduced himself, and outlined his experience and uses of the parks, and why his interest in serving on the Board.

MOTION BY COUNCILMEMBER QUINNEY TO APPROVE THE RESOLUTION TO APPOINTMENT OF JAMEES MCCLURKEN, 4TH WARD MEMBER OF THE PARK BOARD; TERM EXPIRE JUNE 30, 2016. MOTION CARRIED 2-0.

RESOLUTION – Set a Public Hearing; Public Improvement III & IV; 2015 Sidewalk Gap Closure Project #0115

Mr. Johnson confirmed that Public Improvement I & II for Project #0115 has already passed Council, and the current proposal for action is to Public Improvement III which is to set the

DRAFT MINUTES

public hearing for the assessments for the new construction based on the 2005 gap closure study.

Councilmember Dunbar detailed the steps that are taken for projects:

Public Improvement I – Identify the Areas

Public Improvement II – Out to Bid

Public Improvement III – Public Hearing on the Assessments

Public Improvement IV – Ratify the Roll, Send out the Bills, Authorize to start the work

Public Improvement V – Work is performed and the bill is finalized

Mr. Johnson confirmed a 10 day public notice is required, and Council staff confirmed it would need to be in the January 30, 2015 edition of the LSJ to meet the requirements for a hearing on February 9, 2015. Every owner on the roll will get a mailer/post card. Council Staff gave details on steps to take with the City Clerk office for submission and publication to meet the deadlines.

Mr. Johnson stated that presented Resolution had the wrong account number, therefore it should state the City portion account number is "202-453601-974000-500174".

MOTION BY COUNCILMEMBER QUINNEY TO APPROVE THE RESOLUTION TO SET THE PUBLIC HEARING FOR PUBLIC IMPROVEMENT III; SIDEWALK GAP CLOSURE PROJECT #0115 FOR FEBRUARY 9, 2015, WITH THE CORRECTION TO THE ACCOUNT NUMBER. MOTION CARRIED 2-0.

RESOLUTION – STREET RENAMING; MOORES RIVER DRIVE (MT. HOPE – WAVERLY)

Mr. Kilpatrick clarified that only two properties will be effected, the master parcel to Moores River Estates (residence or structures), and Clark Construction. The process that was proposed with this referral was the same as a memorial renaming, however since this is not a renaming, but ordinance for the ACT 51, it does not require the same process, notice, or hearing. The only step would be to update and notify the State for the ACT 51 map, and which point it would come to Council for approval of the maps. By Ordinance the proposed change for street renaming does not require any Council or Committee action at this time.

The Committee pulled the document.

Councilmember Dunbar asked if the residents in the area, and anyone that called were informed that there would be a public hearing and told they would be notified. Mr. Kilpatrick stated they were told they could come to Council to comment. But the ACT 51 changes only require a resolution. Councilmember Dunbar asked for the mailing addresses and any email addresses so they can be given a courtesy notification.

ADJOURN

The meeting was adjourned at 4:10 p.m.

Submitted by, Sherrie Boak,

Recording Secretary

Lansing City Council

Approved: _____



OFFICE OF THE MAYOR

9th Floor, City Hall
124 W. Michigan Avenue
Lansing, Michigan 48933-1694
(517) 483-4141 (voice)
(517) 483-4479 (TDD)
(517) 483-6066 (Fax)

Virg Bernero, Mayor

TO: City Council President A'Lynne Boles and Councilmembers
FROM: Mayor Virg Bernero
DATE: 1/9/15
RE: Resolution—Public Improvement III— 2015 Sidewalk Gap Closure Project

The attached correspondence is forwarded for your review and appropriate action.

VB/rh
Attachment

TO: Virg Bernero, Mayor
FROM: Chad A. Gamble, P.E., Chief Operating Officer and Director of Public Service
DATE: January 7, 2015
SUBJECT: Public Improvement III
Public Improvement IV
2015 – New Sidewalk Construction (Gap Closure Project) PS# 01115

Attached are two separate resolutions for **Public Improvement III and IV** for the above referenced project pursuant to Public Improvement I/II Resolution (#2014-143) adopted by the City Council on May 19, 2014.

The intent of submitting both resolutions simultaneously is to request holding the public hearing on February 9th through the PI III resolution and to have the PI IV resolution ready in the system for sequential consideration subsequent to the public hearing and approval of PI III.

The project is aimed to construct approximately 2,438 feet of new sidewalk in the existing gaps shortlisted from the "2005 Major Street Sidewalk Network Completion Study" as following:

- 1) The south side of Miller Road from Beechfield St. to Scotmar Dr., Approx. Length = 1280 feet
- 2) The east side of S. Cedar Street north of Willoughby Road, Approx. Length = 555 feet
- 3) The south side of Saginaw Street from Stanley Street to RR Bridge, Approx. Length = 603 feet

The candidate gaps for the project were selected in consultation with our Transportation & non-Motorized Section. This project will provide continuity of sidewalks in the missing gaps and complete the existing networks along their respective streets.

With your concurrence, please forward these resolutions to the City Clerk for placement on the Council agenda for the next meeting.

Thank you for your assistance in this matter.

Attachment: Resolutions

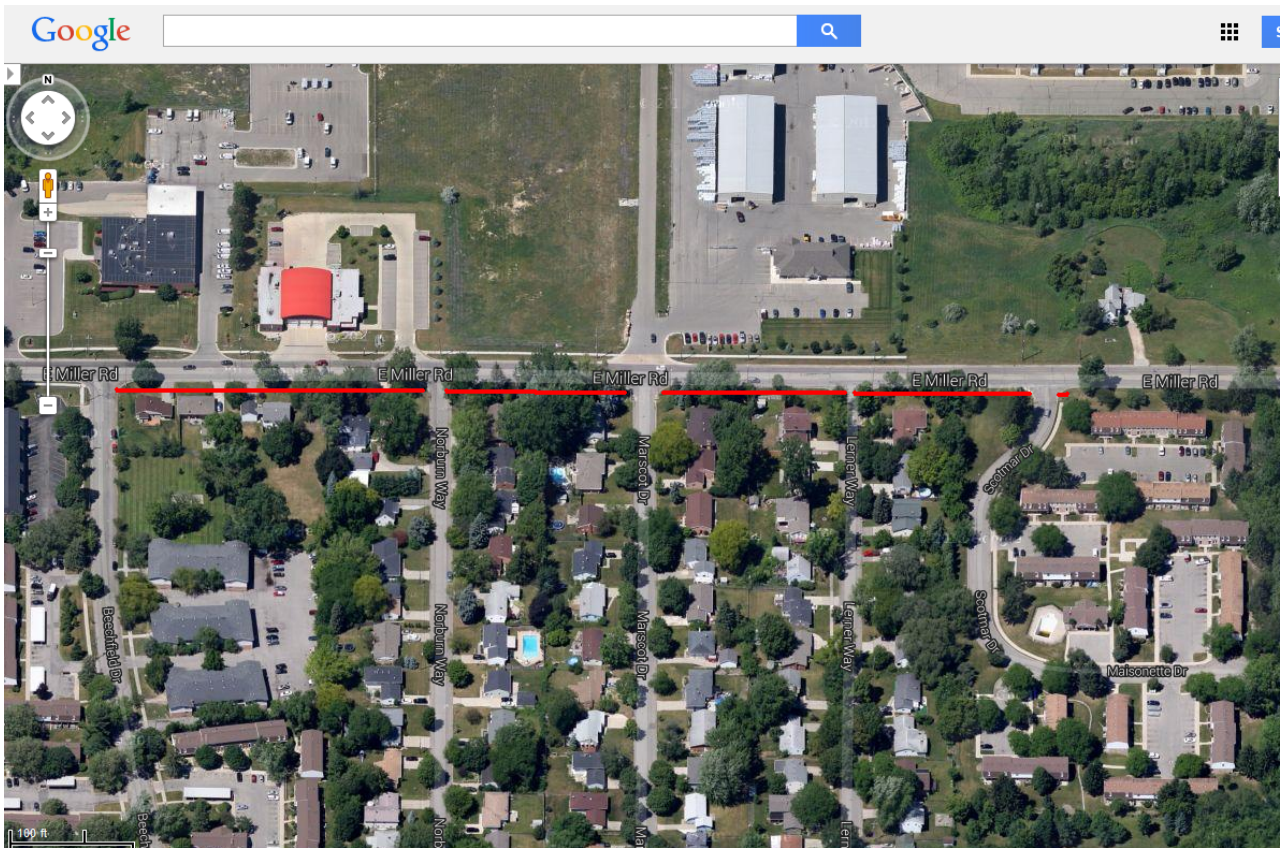
CC: Dean Johnson, City Engineer
Zubair Ahmad, Project Engineer

RE: Sidewalk Construction – PI III and IV Resolution, Location Maps

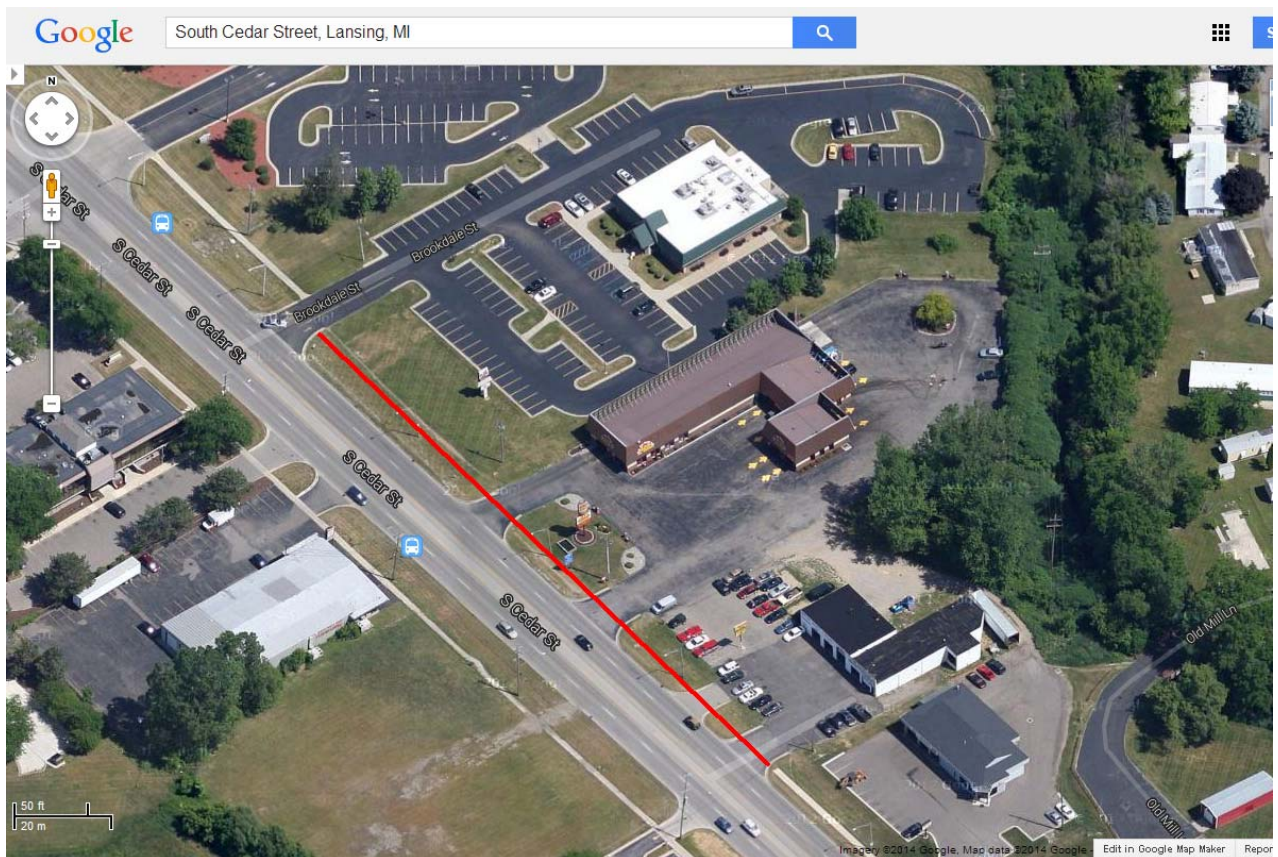
The project entails construction of new sidewalk to close the existing gaps in the following three locations:

- 1) South side of Miller Rd from Beechfield St. to Scotmar Dr., Approx. Length = 1280 ft.
- 2) East side of S. Cedar St., north of Willoughby Road, Approx. Length = 555 ft.
- 3) South side of Saginaw St. from Stanley Street to RR Bridge, Approx. Length = 603 ft.

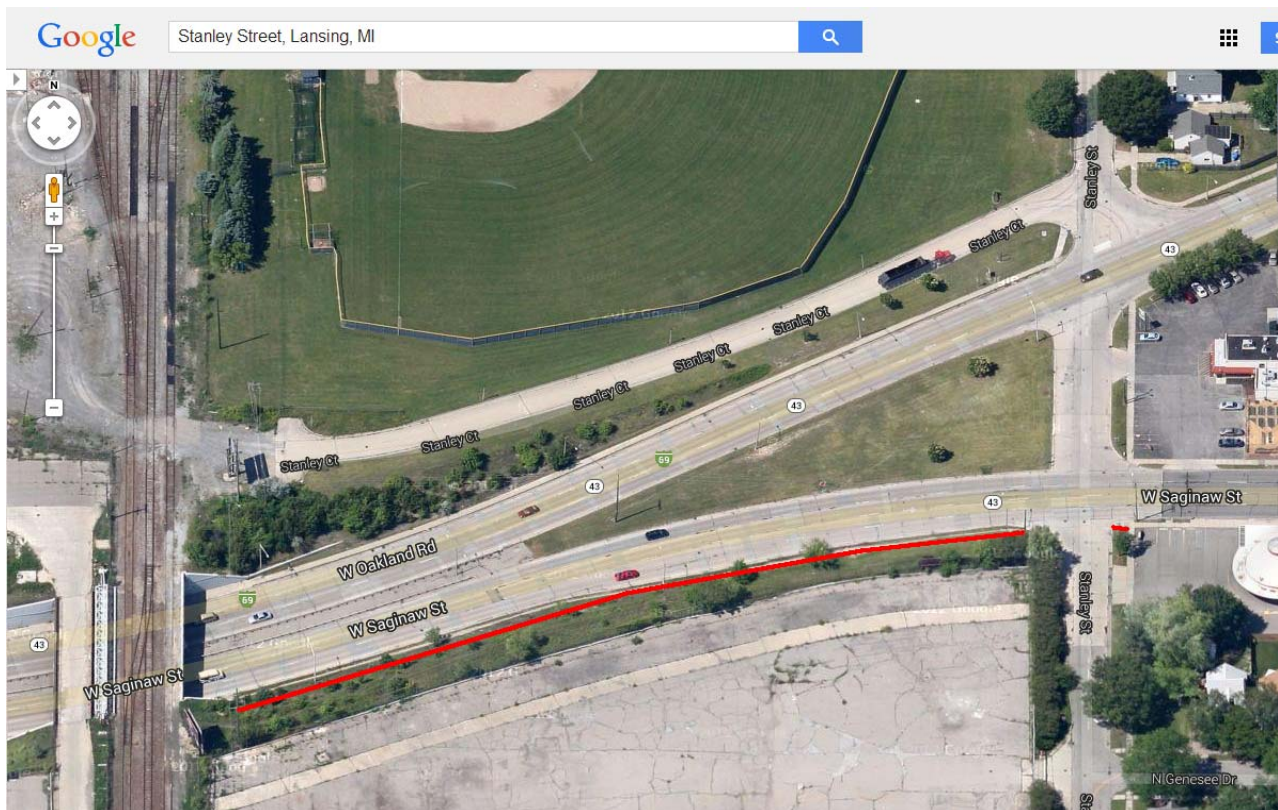
Construction Project Location Maps:



New Sidewalk Construction Location # 1



New Sidewalk Construction Location # 2



New Sidewalk Construction Location # 3

RESOLUTION #2015-014

**BY THE COMMITTEE ON PUBLIC SERVICES
RESOLVED, BY THE CITY COUNCIL OF THE CITY OF LANSING**

PUBLIC IMPROVEMENT III

WHEREAS, pursuant to the Public Improvement I/II, Resolution #2014-143 adopted by this Council on May 19, 2014, the City Assessor has completed the assessment roll for new sidewalk construction for the following gaps and furnished the following information:

PROJECT TITLE: 2015 - Sidewalk Gap Closure Project, PS# 01115

**PROPERTY BENEFITTED:
Sidewalk Improvements**

All lands fronting on: 1) the south side of Miller Road from Beechfield Street to Scotmar Drive, Approx. Length = 1280 feet; 2) the east side of S. Cedar Street north of Willoughby Road, Approx. Length = 555 feet; and 3) the south side of Saginaw Street from Stanley Street to RR Bridge, Approx. Length = 603 feet, excepting all public streets and alleys and other land deemed not benefited.

AS-BID COST OF IMPROVEMENTS:

Assessment Roll Number B-094	City's Share	Assessable to
Property Owner		
New Sidewalk Construction	\$136,873.25	\$70,959.70
Total	\$136,873.25	\$70,959.70

NOW, THEREFORE, BE IT RESOLVED the Lansing City Council will hold a public hearing on Monday, February 9, 2015, at 7:00 PM, in the Council Chambers, to review, prior to confirmation, said assessment roll; and

BE IT FURTHER RESOLVED that the City Clerk and the Public Service Director are hereby requested to give due notice of this public hearing as provided by Chapter 1020, Section 1026.06(c)(1), of the Code of Ordinances by publishing a notice of a public hearing in a daily newspaper of the City, not more than twenty days and not less than ten days before such public hearing. Said notice shall include the time and place of the hearing; a description of the section or area of the City determined by Council to be within the assessment district as contained in the special assessment roll; where the special assessment roll is on file and may be examined; that any person aggrieved by the assessments as contained in the special assessment roll, or the necessity of the improvement, may file a written objection thereto which must be delivered to the City Clerk prior to the close of the hearing, or the person may appear and protest the same at the public hearing in person or by his or her representative; that the appearance and protest or written protest in the manner described is required if the person desires to

RESOLUTION #2015-014

appeal the amount of the assessment to the Michigan Tax Tribunal; and that any appeal to the Michigan Tax Tribunal must be taken within thirty days of the confirmation of the special assessment roll, provided a protest was timely made.

BE IT FINALLY RESOLVED, that pursuant to the requirement of 1962 PA 162, as amended, MCL 211.741, et seq.; MSA 5.3534(1), et seq., appearance and protest at the hearing in the special assessment proceedings is required in order to appeal the amount of the special assessment to the State Tax Tribunal. An owner or party in interest, or his or her agent may appear in person at the hearing to protest the special assessment, or shall be permitted to file his or her appearance or protest by letter and his or her personal appearance shall not be required.

I hereby certify that funds are available for the City of Lansing's share of said project in accounts as follows:

SOURCES OF FUNDING

	Amount	Account Number
City Share of New Sidewalk Construction	\$136,873.25	202-453601-974000-50017
Assessment Roll # B-094	\$70,959.70	404-933602-974200-42275



2/9/2015
8:05:33 PM

SIGNED BY
CHRIS SWOPE
LANSING CITY CLERK

BY THE COMMITTEE ON PUBLIC SERVICE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

PUBLIC IMPROVEMENT IV

WHEREAS, pursuant to the Public Improvement III resolution adopted by this council, a public hearing was held on February 9, 2015, for Assessment Rolls # B-094 for new sidewalk construction; and

WHEREAS, the City Assessor has completed the assessment roll for new sidewalk construction, and furnished the following information:

PROJECT TITLE: 2015 – New Sidewalk Construction (Gap Closure) Project PS # 01115,
 B/15/001

PROPERTY BENEFITTED:

SIDEWALK:

All lands fronting on: 1) the south side of Miller Road from Beechfield Street to Scotmar Drive, Approx. Length = 1280 feet; 2) the east side of S. Cedar Street north of Willoughby Road, Approx. Length = 555 feet; and 3) the south side of Saginaw Street from Stanley Street to RR Bridge, Approx. Length = 603 feet, excepting all public streets and alleys and other land deemed not benefited.

COST OF IMPROVEMENTS:

Assessment Roll Number B-094	City Contribution	Assessable to Property Owner
New Sidewalk Construction	\$ 139,117.25	\$ 68,715.70
Total	\$ 139,117.25	\$ 68,715.70

NOW, THEREFORE, BE IT RESOLVED the Lansing City Council hereby directs that special assessment roll B-094 as returned by the City Assessor, be ratified and confirmed, and the Mayor is authorized to affix within ten days his warrant directing the City Treasurer to collect said tax within 90 days after the approval of the assessment roll.

Adopted by the Committee on Public Services
On:

Approved for Placement on the City Council Agenda:

Janene McIntyre
City Attorney

Date: